

Report To: Council

Date of Meeting: 4 July 2017

Lead Member / Officer: Steve Price, Democratic Services Manager

Report Author: Steve Price and Kath Jones, Committee Administrator

Title: **Local Democracy: Committee Timetable 2018 and Confirmation of Appointment to the Police and Crime Panel**

1. What is the report about?

This report contains a draft committee timetable for 2018 and requests the confirmation of the representative to the North Wales Police and Crime Panel.

2. What is the reason for making this report?

Council has previously asked for an 18 month timetable to be available to members. The production of the timetable enables meeting venues and resources to be confirmed, and the advance publication of the timetable. The appointment of a representative to the Police and Crime Panel is a Council function.

3. What are the Recommendations?

- (i) That Council approves the Committee Timetable for 2018, and
- (ii) That Council appoints Councillor Hugh Irving to the North Wales Police and Crime Panel for the term of this Council or until a new appointment is made.

4. Report details

Committee Timetable 2018

- 4.1 The new municipal year begins with the Annual Meeting of Council in May. The current timetable of committee meetings continues until the end of 2017 and will be extended until the end of 2018 in accordance with Council's request to maintain an 18 month timetable. The draft timetable for 2018 is attached as appendix 1 and also contains a committee-by-committee explanation of the factors behind the identification of suitable dates for each meeting.
- 4.2 Information on members' attendance at the principal committee meetings of the Council are published on the Council's website. Members also attend a variety of other boards, panels and working groups as part of their work on the Council whose attendance information is not published on the website. Following requests by some members a process for collecting and publishing attendance data for a wider number of meetings is being developed and expected to be in place later this year.

Police and Crime Panel

- 4.3 Each of the six local authorities in North Wales is able to nominate a member or members to sit on the Panel. The allocation of seats to each authority is based on the political balance and population distributions across North Wales as a whole with the d'hondt methodology used to identify the number of seats each local authority is allocated and to which political group(s) they apply.
- 4.4 Based on population, Conwy, Flintshire, Gwynedd and Wrexham appoint 2 members each whilst Denbighshire and Anglesey appoint 1 member each. The size of the main political groupings across the councils in North Wales determines how many seats each group or grouping is entitled to take.
- 4.5 The results of the May local government elections lead to Denbighshire's seat being allocated to the Conservative Group, who have nominated Councillor Hugh Irving, and full Council is requested to confirm his appointment.

5. How does the decision contribute to the Corporate Priorities?

The decisions required from this report are central to the functioning of the democratic and committee systems which are essential elements of the Council's governance arrangements and contribute to the Council's corporate priorities.

6. What will it cost and how will it affect other services?

The costs of maintaining a committee system are covered within existing budgets. Services throughout the Council may contribute to the meetings included in the timetable, usually by contributing information, reports and officer time. The appointment to the Police and Crime Panel is not expected to result in costs to the Council.

7. What are the main conclusions of the Well-being Impact Assessment?

A Well-being Impact Assessment is not required to approve the committee timetable or appointment to the Police and Crime Panel.

8. What consultations have been carried out with Scrutiny and others?

A survey of councillors was conducted in 2012 on the timing and location of meetings and the conclusions have directed the timing and location of meetings. A new survey will be conducted later this year to ascertain the new Council's preferences and any changes agreed by Council will be applied to the 2018 timetable.

The Council uses the most suitable meeting rooms whenever possible (in terms of access, parking, toilet facilities, public transport).

9. Chief Finance Officer Statement

There are no additional costs arising from the recommendations in this report.

10. What risks are there and is there anything we can do to reduce them?

Failure to confirm a new meeting schedule or appoint to the Police and Crime Panel would be detrimental to the governance arrangements of the Council and the Panel.

11. Power to make the Decision

Schedule 12 of the Local Government Act 1972

The terms of reference of the North Wales Police and Crime Panel in accordance with the Police Reform and Social Responsibility Act 2011